

JOB DESCRIPTION

Future Leaders Programme



Organisation name: Unilever

Job title: Future Leaders Programme

Reports to: Graduate Manager

Role responsibility

For over 120 years, we've been pioneers, innovators and future-makers with 2.5 billion people using our products to feel good, look good and get more out of life. We have over 400 brands through which we aim to make sustainable living commonplace.

Our Future Leaders Programme is designed to accelerate your readiness to take on business leadership roles. It will provide you with challenging opportunities in different departments such as Customer Development, Human Resources and Supply Chain. Alongside formal training, you will support with the management of staff, project consultancy and the planning and implementation of a range of tasks.

Role duties

- Plan and organise projects in line with timeframes and agreed budgets.
- Work to targets and present your progress to senior managers.
- Create and maintain statistical and financial records.
- Plan work schedules for individuals and teams.
- Build and maintain effective relationships with all types of customers, suppliers and colleagues.
- Share customer insights and feedback to help improve our services.
- Mentor and train other new members of staff.
- Ensure compliance with internal and external control measures, legislation and other statutory regulations.

Qualifications and skills

- Bachelor's degree in any subject.
- Proven leadership skills with evidence of meeting project deadlines.
- Turns ideas into actions.
- Outstanding communication skills, both written and spoken.
- Analytically minded with excellent problem-solving skills.
- Shares knowledge and works effectively in a team to deliver objectives.
- Eagerness to learn and develop.

This job description is a case study only. It should not be considered as an accurate description of a live role within the named organisation.